

MEETING MINUTES

Topic:

Date: 4/29/19

Time: 2:20pm

Location:

Minutes recorded by: Seth Mabes

Meeting called by: Nicholas Norris

Attendees: Chad Jennings, Nicholas Norris, Seth Mabes, Noah Wick

Table 1. Record of meeting.

Time	Description	Location:
2:20-2:40	Demo day <ul style="list-style-type: none">discuss how what we will show for demo dayThe team wants a slide show for the casting	EGR Rm 323
2:40-3:10	Develop slide show <ul style="list-style-type: none">No notes jst pictures	EGR Rm 323
3:30-3:45	Leave engineering and move to Dr. Beckers lab <ul style="list-style-type: none">Get model and testing samples	EGR Rm 323
4:00-4:10	leave for home depot for nylon pipe fittings <ul style="list-style-type: none">Decide where to meet tomorrow to prepare for presentation with gore	EGR Rm 323

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
prepare for demo day and gore meeting	Everyone	4/30	4/30